



## Spring 2012 Registration Form

321 Chestnut Street, West Newton, MA 02465  
 phone: (617) 527-4553 fax: (617) 527-7710  
 www.allnewtonmusicschool.com

Student \_\_\_\_\_  M  F DOB \_\_\_\_\_ School \_\_\_\_\_

Address \_\_\_\_\_  
 Street City Zip Primary email address

Parent/Guardian 1  Dr  Mr  Mrs  Ms \_\_\_\_\_

Home/Work/Cell Phone \_\_\_\_\_ Occupation \_\_\_\_\_

Parent/Guardian 2  Dr  Mr  Mrs  Ms \_\_\_\_\_

Home/Work/Cell Phone \_\_\_\_\_ Occupation \_\_\_\_\_

In case of lesson/class cancellation, please call  home  work 1  cell 1  work 2  cell 2

**Tuition:** 30 minutes: \$656 (\$41 each) 45 minutes: \$928 (\$58 each) 60 minutes: \$1,200 (\$75 each)

Activity	Instrument	Lesson Length	Day/Time	# Sessions	Teacher	Tuition
Private Lesson		<input type="checkbox"/> 30 <input type="checkbox"/> 45 <input type="checkbox"/> 60				\$ _____
Private Lesson		<input type="checkbox"/> 30 <input type="checkbox"/> 45 <input type="checkbox"/> 60				\$ _____
Class Name						\$ _____
Private lesson registration is for the full 16-week semester. Financial Aid is available. See reverse for information/instructions.					<b>Total Tuition</b>	\$ _____
Tuition discounts are available at time of registration only. See reverse for details.					<b>Less Discount</b> (if applicable)	( )
Annual non-refundable Registration Fee: \$40 Individual / \$50 Family.					<b>Registration Fee</b>	\$ _____
Payment Plans are available. \$25 non-refundable fee. See reverse for details.					<b>Payment Plan Fee</b> (if applicable)	\$ _____
Your Tax-Deductible donation supports ANMS. <i>Thank you!</i>					<b>Tax-Deductible Donation</b>	\$ _____
					<b>TOTAL DUE</b>	\$ _____

I have read ANMS rules and regulations (see reverse) and with my accepted registration form I agree to abide by them. I agree to accept responsibility for charges and fees.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Payment Information

Check # \_\_\_\_\_

Please charge my  Mastercard  Visa  American Express Exp. Date \_\_\_\_\_  
 Security Code \_\_\_\_\_

Card Number \_\_\_\_\_

I allow ANMS full use of photographs/videos taken at all school-sponsored functions of the above registered student. Yes  No

All Newton Music School does not discriminate on the basis of age, race, color, creed, national origin, sex, sexual orientation, physical handicap, or religious belief in its admissions, educational programs, activities, or employment policies.

# School Policies

## Registration/Payment Policy

All registrations and payments must be made prior to the first lesson or class in each semester. MasterCard, Visa, and American Express are accepted. Registration can be done in person, by mail, phone, or via fax. Families that register by phone must read the rules and regulations on ANMS website. Any bill not paid in full at time that lessons/classes begin will automatically be assessed a \$25 payment plan fee (see below). All completed registration forms are kept in a locked office.

## Registration Fees

An annual \$40 non-refundable registration fee for the first family member, \$50 for the entire family is due at time of registration.

## Registration Discounts

Families with tuition exceeding \$1,400 per semester receive a 5% discount if tuition is paid in full at time of registration. Seniors (65+) receive a 15% discount. Discounts are applied at the time of registration only.

## Payment Plan

To pay tuition in installments, you must use a credit card. Tuition will be divided into three payments: Payment #1 must include 1/3 of total Tuition, the appropriate Registration Fee, and the \$25 Payment Plan Fee. ANMS will keep all credit card information in a secure location and will charge Payments #2 and #3 at appropriate intervals.

## Financial Aid

Annual financial aid for families in need is awarded in September. Forms are available in the ANMS office or may be downloaded from the website. Students must be registered and pay 1/3 of the Tuition before submitting Financial Aid Forms. Financial aid is available at the beginning of the second semester for new families and current families whose circumstances have changed.

## Refund Policy

Withdrawal after the third private lesson of each semester will result in Tuition reimbursement minus the three lessons taught. There are no refunds on private lessons for withdrawal on or after the fourth lesson. There are no refunds for classes. All registration fees are non-refundable.

## Absences

One student private lesson absence per semester will be made up. All teacher absences for private lessons and classes will be made up, or a refund awarded at the end of the semester. Make-ups are not given for students missing classes/group lessons. There is one annual make-up day for one class or private lesson canceled due to weather.

## Emergency Closings

ANMS follows the Newton Public School's policy for emergency weather closings. Announcements will be made on ANMS voice mail, website, radio stations WRKO 680 AM, WBZ 1030 AM, and TV stations WBZ Channel 4, WCVB Channel 5, and WHDH Channel 7.

## Holidays

ANMS follows the Newton Public School calendar. All Federal holidays are observed. The academic calendar is available on [www.allnewtonmusicschool.com](http://www.allnewtonmusicschool.com) or in the office.

## PARKING SAFETY

### Drop Off

Drop off students near the front door before the lesson and leave the lot immediately. Parking is available on Prince Street or the carriage road on Commonwealth Ave. There are only 12 designated spaces in the front parking lot. Please do not assume one will be available for you! DO NOT park on Chestnut Street. It is VERY DANGEROUS!

### Pick Up

Pick up students at the front door. Arrive 5-10 minutes AFTER the student's lesson ends. Give the student time to pack up, get down the stairs, and be waiting on the porch for his/her ride. Students are safe waiting on the porch, and should be instructed to stay there until their ride has arrived. You may not come early and live park! This causes a backup of cars onto Chestnut Street and is dangerous. Our goal is the safety of all people using this facility.